



JOB OPPORTUNITY

JOB TITLE: Thunder Bay Food Resource Centre Assistant

REPORTS TO: Food Resource Centre Director

CAMPUS: Thunder Bay

TERM: Monday February 3rd, 2025 - May 5, 2025, contract

HOURS: 8 hours per week

PAY: \$18.00/hour, paid bi-weekly

ROLE SUMMARY:

The Lakehead University Student Union's (LUSU) is looking for a passionate, responsible and engaged student to hire as the Thunder Bay Food Resource Centre Assistant. This person will work closely with the Director of Food Security to plan engaging programming for the fall and winter school term and aid in running the Centre's daily operations. Shifts will be on Monday's and Tuesday's. Must have availability to work during the hours of 9:00am- 4:00pm on Monday's and 1:00pm- 4:30pm on Tuesday's.

KEY RESPONSIBILITIES:

- Become knowledgeable through training on various resources and aspects of LUSU and Lakehead University
- Assist in day-to-day operations of the Centre
- Assist in volunteer recruitment and supervision of volunteers
- Assist with the organization, and preparation of programs and events
- Work with the Food Resource Centre Coordinator to advocate and lobby within the University and Thunder Bay community in order to raise awareness of food insecurity among students and in the community
- Additional responsibilities as assigned

QUALIFICATIONS:

- Passionate about the issue of food insecurity
- Well informed on the topic of food insecurity and possible solutions (e.i. Importance of moving beyond charitable approaches and advocating for larger change)
- Successful applicants must be familiar with LUSU's mandate, and will be willing to learn, adapt, and be flexible
- Knowledgeable in gardening and growing food

- Knowledgeable on sustainability and food sovereignty
- Enthusiastic about connecting with students in-person
- Experience in engaging and recruiting and coordinating volunteers
- Ability to work effectively and collaboratively with diverse groups of people
- Ability to work independently
- Strong communication skills; both written and verbal
- Have basic knowledge of LUSU's services and supports.
- Must be available to work onsite as scheduled

EMPLOYMENT EQUITY:

LUSU is committed to the principles of employment equity. Applications from all qualified candidates are welcome; in particular, applications are encouraged from Queer and Trans people, women, Black, Indigenous, and Racialized people, and Disabled People. We prioritise the hiring of individuals who experience systemic barriers to employment, and invite you to self-disclose in your cover letter or on your resume.

HOW TO APPLY:

Email: Sierra Garofalo, Director of Food Security at frc@lusu.ca. Include a **cover letter and resume** and your availability for Monday's and Tuesday's. Please use the subject line "Application: Thunder Bay Food Resource Centre Assistant".

Application Deadline: Monday January 20th, 2025, at 11:59 PM

Interview Dates: Qualified applicants will be contacted for interviews.

Please take advantage of the Resume and Cover Letter review services offered through the Lakehead Career Zone. Go to mysuccess.lakeheadu.ca to make an appointment.



About Us

The Lakehead University Student Union (LUSU), Local 32 of the Canadian Federation of Students, is the students' union representing nearly 10,000 members at Lakehead University's Thunder Bay and Orillia Campuses. We are a non-partisan, non-profit organisation dedicated to the fight for a universal, accessible post-secondary education and providing an environment where students can pursue academic excellence as well as personal and social growth.